

Minutes of a Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, June 28, 2010 at 6:00 p.m.

PRESENT: Mayor Ken Brennan, Chair; Councillors Bereza, Ferris, Keryluk, Quinn, Shindle, and Wagner

ADOPTION OF MINUTES 175/10 Moved by: Councillor Quinn
Seconded by: Councillor Wagner
RESOLVED THAT the Minutes of the Regular Meeting of Council held at City Hall on Tuesday, June 14, 2010, and the Special Meeting of Council held at City Hall on Tuesday, June 14, 2010 be approved as circulated.
Carried.

DELEGATIONS:

Mr. Dale Deschouwer, Portage Terriers
Mr. Deschouwer presented Council with a cheque which was the last instalment on their loan and thanked Council for its kindness and generosity throughout the years. Mayor Brennan thanked the Terriers and looks forward to the new season of the Terriers in the new PCU Centre. Councillors Shindle and Bereza extended congratulations to the Terrier organization.

Mr. Bill Knott
Mr. Knott appeared with questions regarding the following:
• School zones: Councillor Wagner attended an Association of Manitoba Municipalities meeting on June 15 where he made the resolution to lobby the Province of Manitoba to permit cities and municipalities to establish speed zones adjacent or near schools. This was passed unanimously and will be forwarded to the AMM Conference in November.
• Asked if Council will be approaching the Province regarding the collection of Parking Ticket Fines. Councillor Wagner gave Mr. Knott a history on the ongoing dialogue with the Province.

HEARINGS:

Variation PC 40-10
Josh Bell, 25 – 10th
St. NW, Lot 121,
Plan 13, Parish of
Portage la Prairie
No one appeared.

176/10 Moved by: Councillor Bereza
Seconded by: Councillor Wagner
RESOLVED THAT the public hearing for Variation PC 40-10 Josh Bell, 25 – 10th St. NW, Lot 121, Plan 13, Parish of Portage la Prairie now be closed.
Carried.

The applicant, Josh Bell, is applying for a variation order to allow
1) south side yard requirement of 1.5 m to be reduced to .6m;
2) north side yard corner requirement of 3.6m to be reduced to 2.145m;
3) through site front yard requirement of 7.5m to be reduced to 3.048m;
4) accessory use site coverage requirement of 14% to be increased to 15%.

Applicant wishes to build a new 7.32m x 7.32m detached garage. A variation (PC 9-05) was approved for the same property, by previous property owner, for two similar requests out of the four requested in this variation. Variation PC 9-05 has expired and was never utilized.

This building is in an R1 – Single Family Dwelling District.

The application has been circulated to the various City Departments with no concerns being expressed.

Public notices have been sent to all property owners within a 100 meter radius.

177/10 Moved by: Councillor Bereza
Seconded by: Councillor Wagner
RESOLVED THAT the Council of the City of Portage la Prairie approve the

variation request
of Josh Bell to vary

- 1) south side yard requirement of 1.5 m to be reduced to .6m;
- 2) north side yard corner requirement of 3.6m to be reduced to 2.145m;
- 3) through site front yard requirement of 7.5m to be reduced to 3.048m;
- 4) accessory use site coverage requirement of 14% to be increased to 15%

at the property known as 25 10th St NW which is legally described as Lot 121, Plan 13,
Parish of Portage la Prairie.

Carried.

COMMITTEES:

**Finance,
Legislative &
Property
Committee**

The Finance, Legislative and Property Committee respectfully submits the following reports:

By-Law #10-8486
Adding Unpaid
Accounts
Receivable to
Property Taxes –
2nd & 3rd Reading

The Fees & Charges Bylaw #09-8449 states: “THAT any unpaid fees or charges owed to the City by any tax payer including any penalties related thereto as well as any fines imposed on the tax payer by the court for contravention of the City By-Laws may be added to the taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by the Municipal Act, L.M. 1996 c.58.”
Items to add to taxes with this by-law are fees and charges for Penalties, Failure to Respond Fees, False Alarm Fines, Tipping Fees, Business Licenses, Solid Waste, and Tax Sale Costs.

178/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle

RESOLVED THAT That By-law No. 10-8486 being a by-law to authorize the unpaid accounts receivables as per schedule “A” be added to taxes, be read a second time.
Carried.

179/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle

RESOLVED THAT That By-law No. 10-8486 being a by-law to authorize the unpaid accounts receivables as per schedule “A” be added to taxes, be read a third time, finally passed, signed, and sealed.
Carried.
In Favour: Councillors Bereza, Ferris, Keryluk, Quinn, Shindle, Wagner, and Mayor Brennan

By-Law #10-8460
Unpaid Water,
Sewer, and Solid
Waste to Taxes for
May 2010 – 2nd &
3rd Reading

This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

180/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle

RESOLVED THAT By-Law No. 10-8460 being a by-law to authorize unpaid water, sewer and solid waste charges be added to taxes be read a second time.
Carried.

181/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle

RESOLVED THAT By-Law No. 10-8460 being a by-law to authorize unpaid water, sewer and solid waste charges be added to taxes be read a third time, finally passed, signed, and sealed.
Carried.
In Favour: Councillors Bereza, Ferris, Keryluk, Quinn, Shindle, Wagner, and Mayor Brennan

2011 Budget
Guidelines

New Council

Budget process is usually set in mid-summer thereby providing timelines to the Department Heads to follow in the process format approved by Council. The 2011 Budget will be reviewed by members of the New Council. It is Administration's intent to follow the process as previously established for efficiency and comparative purposes. New Council will be informed of the budget process in their Orientation.

Modified Program Budget

The modified program budget approach is designed to allow the Budget Committee to focus on the net cost of programs offered by the City and on those new/additional services and capital items that Council deems to be necessary.

As a result the Budget Committee is presented with an operating budget that includes the net cost required to provide the same level of service as was provided in the previous year. This allows the Budget Committee to focus less on individual line items and more on the underlying value of a program and whether or not the program is worthwhile.

Budget Committee Membership

At the organizational meeting for 2010, Council appointed all members of Council to the Budget Committee. This approach is promoted to

- increase the knowledge of all members of Council on how the budget was developed,
- to have their participation so that all members take ownership of the final document,
- to assist the members to look at the operation of the City as a whole rather than by Departments, and
- for communication so that all members are included in formulating the municipal program for the upcoming year.

Prioritizing of New/Additional Services and Capital Items

The prioritization of new/additional services and capital items is to be done on a departmental basis by the applicable Director. Grants, projects in progress and submissions by Council are identified separately and are not subject to departmental priority ranking.

Budget Report Format

Discretionary items over \$1,500 and any proposed staffing increases are highlighted in the report. This allows Council to review material discretionary items to determine if the proposed expenditure is necessary for the existing program.

Any capital items over \$5,000 and new/additional levels of service are not included in the operating budget. The net effect of the proposed capital/service item is presented separately so that the Committee can judge the cost of the proposal on its own merits.

Presentation

As part of the orientation to each year's budget, Department Heads present to the Budget Committee all departmental operating costs, discretionary costs, capital and new and additional service requests for the budgeted year.

The tentative schedule of dates attached. Council may wish to discuss the alternative dates for meetings.

182/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle

RESOLVED:

1. THAT the modified program budgeting approach be utilized to set the 2011 budget.
2. THAT all discretionary items over \$1,500 and all staffing increases be presented separately for Committee's consideration.
3. THAT the net effect of all proposed new/additional services and capital items be presented separately for the Committee's consideration.

Carried.

Charges by-Law
#09-8449 –
Compost Bins – 1st
Reading

City must also charge and remit GST and PST. It is therefore necessary to increase the fee from \$25 to \$33.60 in order to recover the City's basic cost. A fee of \$35, including taxes, would include a nominal amount for transportation, handling and administration.

183/10 Moved by: Councillor Quinn
Seconded by: Councillor Shindle
RESOLVED THAT By-Law No. 10-8488 being a by-law to amend the Fees & Charges By-Law No. 09-8449 be read a first time.
Carried.

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**City Planning &
Economic
Development**

The City Planning & Economic Development Committee respectfully submits the following reports:

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**Public Safety
Committee**

The Public Safety Committee respectfully submits the following reports:

School Speed
Zones

The Manitoba Highway Traffic Board is responsible for speed zones in municipalities throughout Manitoba. The normal urban speed zone established by the Board is 50 km/hr. At present there is no provision for reduced speeds in school areas.

Manitoba is the only western Province that does not either allow municipalities to set reduced school speed zones at the local level or have Provincially mandated reduced school speed zones.

The Centre for Sustainable Transportation of the University of Winnipeg released their report titled Child-and Youth-Friendly Land-Use and Transport Planning Guidelines for Manitoba dated November 24, 2009. According to the report:
"Other things being equal, collisions are more likely to occur and are more likely to be severe when speeds are high. Moreover, speeding traffic frightens cyclists and pedestrians and generally reduces the congeniality of streets. Major reductions in maximum speeds could significantly improve the quality of life for everyone, while having only a relatively small effect on overall average journey times."

Safe Kids Canada is the national injury prevention program of Toronto's Hospital for Sick Children and a member of Safe Kids Worldwide, a global movement to prevent childhood injury. According to Safe Kids Canada:

"A pedestrian struck by a car traveling at 50 km/hr is eight times more likely to be killed than a pedestrian struck at 30 km/hr and even small reductions in speed can be significant. For each 1.6 km/hr reduction in average speed, collision frequency is reduced by five per cent."

"Children are more likely to be struck by a car in areas with higher speed limits."

In Europe reduced speed zones in residential and school areas are common. For example in Britain and Germany the speed limit in school areas is 30 km/h.

Portage la Prairie RCMP recorded the following speeds during a recent speed watch:

- Arthur Meighen School - PR 240 - average speed of 56 km/hr with a top speed of 78 km/hr and 70 % of vehicles checked were speeding
- Fort la Reine School – Saskatchewan Avenue – average speed of 61 km/hr with a top speed of 77 km/hr and 73% of vehicles checked were speeding
- Yellowquill School – Crescent Road – average speed was 57 km/hr with a top speed of 74 km/hr and 71% of vehicles checked were speeding
- North Memorial School – 6th Avenue – average speed was 55 km/hr with a top speed of 65 km/hr and 30% of vehicles checked were speeding

The City and Rural Municipality of Portage la Prairie Councils and the Portage la Prairie School Division Board believe that reduced speed school zones will lower overall average speeds around schools. The Councils and School Board are of the opinion that an overall reduction in speeds around schools will create a safer environment for children attending schools, reduce vehicle/pedestrian accidents and significantly reduce the severity of pedestrian related accidents.

City Council held a special meeting on June 14th after Committee to pass a resolution to request AMM to lobby the Province.

184/10 Moved by: Councillor Ferris
Seconded by: Councillor Bereza

RESOLVED THAT the City of Portage la Prairie, in conjunction with the Rural Municipality of Portage la Prairie and the Portage la Prairie School Board, make application to the Manitoba Highway Traffic Board to grant the City and Rural Municipality of Portage la Prairie authority to establish reduced speed limits in school zones in consultation with the Portage la Prairie School Division.
Carried.

Monthly Activity Reports Council reviewed the monthly activity reports.

Waterworks Committee The Waterworks Committee respectfully submits the following reports:

Monthly Activity Reports Council reviewed the monthly activity reports.

Overland flooding Councillor Keryluk presented a letter from Mrs. Hélène Hoggarth of the Peony farm regarding overland flooding. This will be forwarded to the Rural Municipality.

Transportation Committee The Transportation Committee respectfully submits the following reports:

Petition to Open Park Drive The City has been served with a petition with approximately 200 signatures requesting the City to open Park Drive from 18th Street N.W. to Sissons Drive. The existing road is currently a dirt trail.

For this road to be opened the City would have to properly construct it to City standards which would typically be to a paved surface. With no allocation of funds in the 2010 budget, this item should be deferred to the 2011 Budget for Council's consideration.

185/10 Moved by: Councillor Wagner
Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie refer the request to open Park Drive from 18th Street N.W. to Sissons Drive to the 2011 Budget process for Council consideration.
Carried.

Monthly Activity Reports Council reviewed the monthly activity reports.

Community Services Committee The Community Services Committee respectfully submits the following reports:

Monthly Activity Reports Council reviewed the monthly activity reports.

DEFERRED BUSINESS None

NEW BUSINESS

Award of Tender:
Heritage Square E.
sidewalk

The construction of the coloured, stamped concrete at the front entrance of the Glesby Centre on 2nd St NE, covering an area of approximately 450 square meters, is proposed to be started in July, following the removal of the existing asphalt road and curbs and concrete sidewalk. Two bids came in as follows:

- | | |
|---------------------------------|-------------|
| a. Maple Leaf Construction Ltd. | \$59,850.00 |
| b. Ellwood McRorie Ltd. | \$72,657.00 |

The contractor is responsible for the colouring of the concrete; forming and placing the concrete; placing sealer and abrasive texturing; stamping and sawcutting the surface.

The cost of the work is expected to be within the overall budget for the drainage works, landscaping of 2nd St. NE and the overlay of the parking lot, however, there are several more items that have not been priced.

186/10 Moved by: Councillor Wagner
Seconded by: Councillor Ferris

RESOLVED THAT Council award the contract for the construction of 450 square meters of coloured, stamped concrete at the front entrance of the Glesby Centre on 2nd St NE to Maple Leaf Construction Ltd. for the quoted price of \$59,850, plus taxes.
Carried.

Victoria School
Area Crosswalks

With the closure of Victoria School, designated school zone crosswalks and related school zone signage are not required in the area. In September of 2007, Council decided to retain the school zone crosswalks and signage.

With the overlay of 5th St SE, Administration is requesting direction regarding the school zone crosswalks and signage, prior to re-painting the crosswalks.

If one or all of the crosswalks are desired they should be replaced with standard crosswalk signage, since a school no longer exists at this location.

This item was deferred to Management for further review.

OLD BUSINESS

None

ADJOURNMENT

There being no further business to discuss, Council adjourned at 6:32 p.m.

Mayor

Manager of Administration